



# Lincoln Park School District

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Phases of Reopening  
Updated 8/21/2020



# PHASE 1

100%

## District Wide-VIRTUAL INSTRUCTION

- 100% Virtual Instruction was made available by the Governor's Executive Order # 175 issued on August 12, 2020.
- This option will be used if the state, county, or local health officers indicate the health data for the state, county, or borough requires school buildings to be closed.
- The option for 100% Virtual Instruction will also be implemented if the schools can not meet the safety and health requirements.
- The virtual instruction structure and format is currently being worked on and will be shared with students and parents at a later date.

# Phase 1.5- September 2020 Selected Opening Plan

## Phase 1.5 Hybrid Schedule

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### **Phase 1.5: Pre-K–5th Grade - Hybrid Schedule / 6th–8th Grade - Virtual Instruction**

- The students in 6th through 8th grades will receive 100% virtual instruction. There will be availability for in school instruction for select populations of 6th through 8th grade students.
- The Pre-K through 5th grade students will follow a Hybrid Schedule.
- The 5th grade students will be taught at the LPES.
- ½ the students physically in the building
- ½ the students receiving Virtual Instruction
- Utilizing an early dismissal schedule
- The students will be divided into two cohorts, Cohort A and Cohort B.

# Phase 1.5- September 2020 Selected Opening Plan

## Phase 1.5 Hybrid Schedule Continued

- Cohort A would attend school on Monday and Tuesday.
- Cohort B would attend school on Thursday and Friday.
- Wednesday will be Virtual Instruction for all students.
- When not in the school building, Virtual Instruction will take place.
- Every attempt will be made to keep family members in the same cohort.
- Bag lunches will be available for students to take home and for virtual students to pick up at the school.
- Early dismissal is necessary to assist with cleaning of the buildings and allow for instruction of special area classes and additional support.
- Self-Contained Class students will have the opportunity to attend school four days a week.

## Phase 1.5 - September 2020 Selected Opening Plan

### Hybrid Schedule (Continued)

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The school year will open with every Wednesday as a virtual day for all students. Wednesday will be used for additional cleaning and to fully develop the virtual instruction program, if the school buildings are required to be closed at any time during the year.

If at some time during the year we feel we can safely institute a Wednesday rotation schedule, this option will be put into place. The rotation Wednesday schedule would have cohort A attending school on Wednesday of week one and cohort B attending school on the following Wednesday. This would allow for five days of in-building instruction every two weeks for all students. This may be modified throughout the school year, depending on when holidays and school closures take place. Appropriate notice will be provided if a change is made.

## Hybrid Schedule (Continued)

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- Virtual instruction would take place when the students are not in the building for the special area classes.
- Bag lunches will be available for students to take home and for virtual students to pick up at the school building.
- Early dismissal is necessary to assist with cleaning of the buildings and allow for instruction of special area classes and additional student support.
- The time needed for students to be transported home for early dismissal, may cause the virtual instructional time to extend past the regularly scheduled dismissal time.

# Phase 2 - Opening Plan

## Hybrid Schedule

**1/2 the Students in the Building - 1/2 the Students Virtual Instruction**

## Utilizing Early Dismissal Schedule

The students will be divided into two cohorts, cohort A and cohort B.

- Cohort A would attend school on Monday and Tuesday.
- Cohort B would attend school on Thursday and Friday.
- When not in the school building, Virtual Instruction will take place.
- Every attempt will be made to keep family members in same cohort.

# Phase 3

## Full Return for All Students w/ Early Dismissal Schedule

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- All students will return for in building instruction five days a week.
- Some virtual instruction would take place in the afternoon to cover special area classes, similar to phase 2 virtual instruction.
- Bag lunches will be available for students to take home.
- Early dismissal is necessary to assist with cleaning of the buildings and allow for instruction of special area classes and additional student support.



# Phase 4

## Full Return for All Students w/ Full Day Schedule

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- All students return to school for a regularly scheduled day.
- All instruction will take place in the school building.
- Lunch will be served daily.
- Buses will run at full capacity.

# 2020-2021 Calendar Revision

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9/1/20 through 9/4/20 Teacher Professional Development/Safety Training

9/8/20 Students' First Day - Cohort A

9/10/20 Students' First Day - Cohort B

10/12/20 Student Instructional Day

5/17/21 Student Instructional Day

No Delayed Opening Professional Development Days

# Daily Student Health Assessment

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- Parents will be required to perform a Health Assessment on days students are in the school buildings.
- Assessments must be completed before student is permitted into school/classroom.
- The district will be utilizing the health assessment feature in the Genesis student information system for parents to submit their child's daily health assessment results.
- School nurses will oversee the Health Assessment System.

# Sample of Information Required for Daily Student Health Assessment

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- Is your child experiencing any of the symptoms below:
  - Fever above 100.4° or Chills
  - Cough
  - Shortness of Breath or Difficulty Breathing
  - Headache
  - Recent Loss of Taste or Smell
  - Sore Throat
  - Congestion or Runny Nose
  - Nausea or Vomiting
  - Diarrhea

# Sample of Information Required for Daily Student Health Assessment - Continued

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- Has your child been in close contact with anyone who has exhibited any symptoms?
- Has your child recently been in contact with anyone who has tested positive for COVID-19?
- To the best of your knowledge have you been in close proximity to any individual who tested positive for COVID-19 ?
  
- Student's Name: \_\_\_\_\_
- Student's Grade: \_\_\_\_\_
- Student's Temperature Reading: \_\_\_\_\_
- Date: \_\_\_\_\_

Any symptoms or questions that are answered yes would require your child to stay home, as well as a temperature reading of 100.4 or higher.

# Face Coverings Requirements

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- All students will be required to wear a face covering while in the school building, also when outside the school building, when social distancing can not be maintained.
- All students will be required to wear a face covering on the bus.
- Face coverings must adequately cover both the nose and the mouth.
- Frequent breaks to remove face coverings will be taken throughout the day by all grade levels.
- Any CDC acceptable face covering will be allowed to be used, as long as the selected face covering does not conflict with any code of conduct rules.
- Each student will be issued a Lincoln Park reusable face covering.
- Desk shields/barriers will be available to be used as an added layer of protection in the classroom. These are not permanent fixtures.

# Transportation

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- Busing will only be provided to eligible students who are outside the two mile distance from school and located on a hazardous route to school.
- All students will be required to wear a face covering on the bus at all times.
- Students must stay in their seat at all times.
- All students will be required to show their bus pass before boarding the bus.
- The bus windows will be kept open when weather permits.
- The student will fill the seats from the back of the bus first, when entering the bus.

# Transportation Continued

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- Family members will be required to sit in the same seat on the bus with their siblings.
- The goal is to have only one person per seat, with the exception of family members.
- If this cannot be achieved due to the number of riders on the bus, there may be a need to assign two students per seat.



# Transportation Continued

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- Bus drivers will wear face coverings when students are entering and exiting the bus, but will be permitted to remove the face covering when driving.
- The bus company will be responsible for cleaning and disinfecting of the bus, with the companies cleaning and disinfecting policies shared with the district.
- Parents will be asked to indicate if they intend on signing a waiver, indicating their child will not be riding the bus to school.
- Any student who can not follow the safety rules in place on the bus, will lose their bus privilege, if it is determined that he/she are putting themselves or others at risk.

# Facility Cleaning and Disinfecting Procedures

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On a daily basis the school buildings will be cleaned and disinfected. All areas in the building, which includes classrooms, offices, bathrooms, and hallways will be addressed. The custodial staff will have a checklist to follow for each area in the building, which must be completed before an area will be considered ready for students and staff use the following day. The Head Custodian will monitor and collect the checklist daily to assure all rooms are completed. The Supervisor of Building and Grounds will confirm each morning, with the Head Custodian, before the buildings are open to the students and staff that the cleaning and disinfecting of all areas have been completed. The Supervisor of Building and Grounds will also do daily checks of the buildings to assure the cleaning and disinfecting is being completed properly. The cleaning products used will be attached to the cleaning plan and will be updated as other cleaning products are purchased and used within the district. The next slide indicates what is required for cleaning and disinfecting of areas of the schools:

# Facility Cleaning and Disinfecting Procedures

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- All floors swept
- All floors mopped with cleaning solutions
- All desks, tables, counters and touch spots (computers, Smartboard) in an area wiped/washed/scrubbed with cleaning and disinfecting solutions.
- Door handles, light switches wiped or sprayed with cleaning/disinfecting solutions.
- Once all is complete, the entire room will be sprayed with a disinfecting solution from the electrostatic cleaning devices.
- Classroom and office doors will be closed with no entrance until the next morning. A sanitizing placard will be hung on the outside of the door, symbolizing the room is ready to be used.

# Reopening Plan

- The reopening plan was released on Friday, July 31st.
- On Monday August 3rd a survey was sent requesting parents to commit to the educational plan that works best for their family.
- **If a survey was not completed the students will be placed in the virtual group.**
- The following are the three options to choose from:
  - 100% Virtual
  - Hybrid - In school two days - virtual three days
  - Homeschooling - parents take on the responsibility of their child's education
    - A written notification from the parent to the school is required for this option.
- Parents will also be asked to indicate if their child will be using the district bus service.

# Virtual Instruction Plan

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- Teachers will live stream lessons daily based on the virtual class schedule.
- Math, Language Arts, Reading, Science, and Social Studies will be taught daily.
- Special areas subjects and electives will be live streamed on select afternoons, after a lunch break.
- Students will be expected to attend the live steamed lesson, as attendance will be taken.
- The building principals will be providing more detailed descriptions of the grade level instructional plans, once schedules are finalized.

# Virtual Instruction Plan Continued

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- Parents who choose the 100% virtual or homeschool option for their child, will not be permitted to change to the hybrid option until the beginning of the second marking period.
- Parents who choose the hybrid option will be able to transfer to the 100% virtual option due to health and safety concerns.

# Hybrid After Care Option

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The Boys & Girls Club will be providing an aftercare option for parents on the days the students are receiving instruction in the building. The gymnasium and all outside fields will be available to the Boys & Girls Club. The Boys & Girls Club will be contacting parents to ascertain if there is a need for this program. If there is not a enough parents registering for the program, which will be determined by the Boys & Girls Club, the program may not be offered.

**The entire Reopening Plan is subject to change dependent on directives from the borough, county, or state health offices and the New Jersey Department of Education.**